



2017

Constitution of Killorglin AFC



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1.0 Name of the Club

The name of the Club shall be Killorglin Association Football Club (hereinafter referred to as “the Club” and it shall be affiliated to, and be bound by, the rules and regulations of this constitution (including such changes properly made from time to time) and by the rules of the Football Association of Ireland (“FAI”) and associated league(s) in which the Club’s teams participate and will operate under the legal title of **Killorglin AFC**.

2.0 Objectives of the Club

The objectives of the club are:

- 2.1 To foster, promote and develop, at all levels, the game of association football.
- 2.2 To constantly seek to improve, progress and maintain standards within the club and within the game.
- 2.3 The Club will be non-denominational, non-sectarian and non political.
- 2.4 To create a positive, encouraging environment for children playing football whereby



- All children* receive proper coaching
 - All children* enjoy proper equipment and facilities
 - All children* learn the importance of teamwork and sportsmanship
 - All children* enjoy themselves
- *See appendix 1.0 pg 25*

3.0 Management of the Club

3.1 The club will consist of:

- (a) Chairperson
- (b) Vice Chairperson
- (c) Officers of the Club who will act as Secretary, Treasurer and PRO
- (d) Committee Members
- (e) Managers/Coaches
- (f) Ordinary Members

3.2 Election of Officers

The Chairman of the Club shall be elected at the Annual General Meeting. The outgoing Chairman will be entitled to submit for re-election. Officers of the Club, who will act as Secretary and as Treasurer shall be elected at the Annual General Meeting; they must be willing to accept and adhere to all the rules of the Club Constitution, if they wish to take office. Outgoing Officers will be entitled to submit for re-election.

To ensure continuity in the management of the Club, persons presenting for officer positions must have been active as a committee member during the previous year and for a period of at least two years.

3.3 Ordinary Members of the Club

Ordinary membership of the Club consists of persons who have paid an annual subscription, either as a player, or as a family member, and are registered as such in the Club's Records.

3.4 Annual Subscription and Fees

Annual subscriptions must be received at the start of each season by a date to be determined by the Club. Any person failing to pay their subscription by the said date may forfeit their right to selection until the money is paid. Nonpayment of match fees, training fees or fines may also forfeit a player's right to selection.



4.0 Annual General Meeting

- 4.1 An Annual General Meeting (A.G.M.) of the Club shall be held each year +/- one month of June.
- 4.2 All members are to be notified at least seven days in advance of the A.G.M.
- 4.3 A minimum of twelve persons is required for a quorum at the A.G.M.
- 4.4 A two-thirds majority of those present at the A.G.M. shall be sufficient to alter, delete or add to any rules of the Club, providing such alteration, deletion or addition have been specifically included on the agenda of the A.G.M.
- 4.5 Each Officer of the Club shall present a report to the A.G.M.
- 4.6 Items for inclusion on the agenda must be forwarded to and received by the Secretary 7 days prior to the A.G.M.
- 4.7 The agenda of the Annual General Meeting shall be prepared by the Secretary and agreed at a committee meeting prior to the A.G.M.

5.0 Role of the Committee

- 5.1 The Committee will consist of a minimum of 8 persons
- 5.2 Nominations for positions on the Committee should be forwarded to the Committee Secretary one week in advance of the A.G.M.
- 5.3 The Committee will have the power to rule and instruct on all matters relating to the Club, in accordance with the Club's Constitution and appendices.
- 5.4 The Committee will meet on a regular basis, in accordance with Standing Orders.
- 5.5 Minutes are to be kept of all Committee meetings.
- 5.6 The Committee will have the right to co-opt new members onto the Committee, for the following reasons:
 - As a replacement for members who resign
 - As a replacement for members whose membership is withdrawn in accordance with the rules of the Club
 - To carry out duties of the Club as determined by the Committee
- 5.7 Each team can be represented by their Coach/Manager at Club Meetings, when such meetings are called by the Club Committee.
- 5.8 Committee members who are absent for more than three consecutive meetings without excuse or reason, will be deemed to have resigned as a member of the Committee
- 5.9 Should any officer or committee member resign or are removed from office; the Committee will have the power to appoint a suitable replacement, if considered necessary.
- 5.10 The Club Committee shall be entitled to impose disciplinary measures for behaviour likely to bring the Club into disrepute and/or behaviour which is inconsistent with the good order and proper running of the Club and/or results in breaches of discipline and/or breaches of Club Codes of Practice and Conduct and any other rules of the Club, or arising from outcome of the investigation of a complaint. C
- 5.11 Disciplinary measures imposed by the Club Committee may take the form of expulsion, suspension, a fine, a combination of a fine and suspension, or any other sanction considered appropriate in relation to the nature of the misconduct. The Clubs decision is final.



- 5.12 In the event of a complaint made against any member of the Club, as defined in Section 3.1, the Club Complaints procedure should be invoked. The Complaints Procedure will involve one or more designated members of the Committee, as decided by the Club Committee, undertaking an investigation. The manner of the investigation will have due regard to the response of the person complained against. It will be a matter for the Club Committee to impose any sanctions that may be required, following the investigation.
- 5.13 The Committee may convene an extraordinary general meeting when they consider necessary. A two-thirds majority of the Committee is necessary to approve the calling of such a meeting.
- 5.14 The Chairperson shall be the final arbitrator on any point of procedure. He/she shall have a casting vote within the Club on occasions when such a vote is required.

6.0 Role of the Secretary

- 6.1 The Secretary shall deal with all correspondence.
- 6.2 The Secretary shall take the minutes of the Committee meetings and any other meetings of the Club, including the A.G.M.
- 6.3 The Secretary shall keep records of the membership of the Club.
- 6.4 Other members of the Committee may be delegated to assist the Secretary in the performance of any of the above or other duties as required.
- 6.5 The Secretary will be entitled to act as Chairperson in the absence of the Chairperson or Vice Chairperson

7.0 Role of the Treasurer

- 7.1 The Treasurer shall keep up to date accounts of the finances of the Club.
- 7.2 The Treasurer shall report on a regular basis to the Club Committee on the Club's Finances.
- 7.3 The Treasurer shall collect and enter into the accounts of the Club all money and proceeds entrusted to him/her.
- 7.4 The Treasurer will be entitled to act as Chairperson in the absence of the Chairperson or Vice Chairperson

8.0 Role of Managers/Coaches

- 8.1 All Managers/Coaches will operate in accordance with the Code of Conduct for Managers as incorporated into this document.
- 8.2 Managers to submit written application for manager's post by filling volunteer's application form. The Committee will notify successful managers
- 8.3 Team selection, including the playing of substitutes, will be the sole responsibility of the Team Manager/Coach and his/her decision will remain final.

9.0 Accounts of the Club

- 9.1 The Treasurer will operate bank accounts on behalf of the Club.
- 9.2 All cheques of the Club must be signed by any two officers of the Club.
- 9.3 The Accounts of the Club must be audited and signed off by the Committee before the A.G.M. and be available at the following A.G.M.
- 9.4 The Committee of the Club shall be indemnified against any expenses incurred by them in the course of carrying out the duties of the Club, the said expenses to be approved by the



Committee of the Club.

10. Standing Orders for meetings of the Committee of the Club

- 10.1 **Venue, date and time** of each meeting to be decided at the previous meeting.
- 10.2 **The quorum** for all meetings of the Committee shall be **four**.
- 10.3 The Secretary shall draw up **Agenda items**. Committee members will be entitled to raise any matters of concern by way of advance notice to the Secretary or under the agenda item “any other business”.
- 10.4 **Order of Procedure:**
The procedure at Committee meetings will be:
Minutes of the last meeting will be read, proposed, seconded and passed, signed by the Chairperson.
All matters arising from the minutes to be settled
Reports from Chairperson, Secretary and Treasurer, sub-committees etc., as follows:
Chairperson: To report on all happenings concerning the Club and to be the spokesperson on matters relating to the Club’s best interest.
Secretary: To read all correspondence, and to inform the meetings of all relevant matters.
Treasurer: To make a statement on the state of the accounts of the Club and all relevant matters and if requested to make available a statement of the accounts. To pay all bills accrued and as approved by the Committee.
- Sub-Committees (if appointed):** A Spokesperson to report to the Committee, when requested and necessary.
- Any Other Business (A.O.B.):** This will be the last item on the agenda.
- 10.5 **Mode of Voting**
A show of hands shall determine all ballots, except when members wish a secret vote.
- 10.6 **In the event of the Chairperson being absent,** one of the officers will be appointed as Chairperson for that meeting, and shall have the same voting powers under the constitution and rules of the Club.
- 10.7 **Suspension of Standing Orders:** A two thirds majority of those present is required to suspend standing orders.
- 10.8 **Mode of Speaking:** Each member should address him/herself to the Chairperson and not to any other member. During the time any other member is speaking, the Chairperson shall not allow interference until the speaker finishes, or a point of order has to be made. Members should indicate they wish to speak on any discussion by getting the attention of the Chairperson, who will allow them to speak in order, and reply to any questions thereafter. The aim of all discussions should be to reach conclusions.



10.9 **Points of Order:** Any member may bring to the notice of the meeting, through the Chairperson, points of order relating to the constitution, rules and standing orders of the club.

10.10 **Rescinding resolutions:** When a motion has been voted on and passed, a decision to rescind the original motion shall not be allowed unless a two-thirds majority of the meeting present and voting agrees.

11.0 **Codes of Practice**

This Club endorses the contents of the “Code of Ethics and Good Practice for Children’s Sports in Ireland” (June 1996) and the FAI “Code of Ethics for Under-age Soccer” (dated August 1999). Killorglin AFC recognises and accepts that in all matters concerning child protection, the welfare and protection of our underage players is the priority.

Members of the Club shall at all times observe FAI rules and the laws of the game of soccer, the Killorglin AFC Codes of Practice and Conduct and the Club rules. Should any act of misconduct or deliberate act in breach of rules by a Club member result in the Club being fined, then that member may be asked to reimburse the Club the amount of the fine.

Misconduct by any member, members as defined by Section 3.1, may be reviewed by the Club Committee. The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interest of the Club for them to remain a member.

11.1 **Code of Conduct for Managers/Coaches**

11.1.1 All coaches are required to have to complete Garda Vetting and the attend FAI Child Welfare Course

11.1.2 The Manager has responsibility to ensure all his coaching team and anyone working with the team is approved by the club and has current garda vetting clearance and attended basic child welfare course, in accordance with FAI rule 72 as amended. This is to be verified by the club child welfare officer or chairman. Failure to comply can lead to disciplinary procedure as stated in the club rules.

11.1.3 It is the aim of the managers and coaches of the club to promote the highest standards to their players in training and match days.

11.1.4 All team managers/coaches should have the appropriate interest and competence. It is intended that all managers would have a coaching badge

11.1.5 Team managers and coaches must plan and prepare their coaching sessions in advance, which should include:



Facilities available

- Availability of equipment in working order (balls inflated etc.)
- Players available
- The coaching structure for the training session

11.1.6 Team managers must give advice, encouragement and support to their players in coaching sessions and on match days, promoting sportsmanship and fair play at all times, also ensuring that players shake hands with their opponents and the referee.

11.1.7 Team managers are expected to conduct themselves in a manner that is honourable and in keeping with the spirit of fair play and sportsmanship. They should not indulge themselves in tactics, either by words or action that are likely to bring the game, this Club, or the League in which they play, into disrepute.

11.2 Code of Conduct for Players

11.2.1 It should be the aim of all players to attend training sessions and match days on time with all their boots/trainers/shin guards and training kit clean and be ready 15 minutes before training starts and 30 minutes before the game starts.

11.2.2 All players must conduct themselves in training and match days, ensuring that their level of behaviour is of the highest standards at all times and show respect to their Manager/Coach, other players in their team, opponents and the equipment/building they are using.

11.2.3 All players representing the Club who fall below the expected standards and levels of behaviour will be subject to disciplinary action. Examples of unacceptable action include:

- Disrupting training
- Abusive behaviour/language towards team mates/ opponents
- Threatening behaviour
- Violent conduct
- Bad sportsmanship
- Persistently being cautioned or sent off

Any player displaying unsporting behaviour will be liable to immediate substitution or suspension by the Club for a period as determined by the Team Coach/Manager in the first instance, and/or by the Club Committee.

11.2.4 All players should seek to shake hands with their opponents and also the referee at the end of the game, treating victory with humility and defeat with dignity.

11.2.5 Any player found to be in breach of the code of conduct will be subject to sanction, which will, in the first instance, be a matter for the Team Manager/Coach and could include a fine and/or suspension and/or face the Committee of the Club to explain their behaviour. This could result in their membership being suspended or in certain cases, being expelled from the Club.



11.2.6 All players should:

- Play for enjoyment, not just to please parents and coaches
 - Play by the rules of the game
 - Always accept the referees decision
 - Play with control and not to lose your temper
 - Play for yourself and your team – your team’s performance will benefit and so will your own
 - Be a “good sport”. Applaud all good play whether your team or the opponent
 - Respect your opponent. Treat all players as you would like to be treated.
Do not “bully” or take advantage of any player
 - Co-operate with Team Manager/ Coach, team mates and opponents.
 - Remember that the goals of the game are to have fun, improve your skills and feel good
 - At the final whistle applaud and thank your opponents and the referee for the match
- Always remember that you owe a duty of care to your opponents. Tackle hard but fairly, do not intend to hurt your opponent.

11.2.7 **Disclaimer**

All players play at their own risk. While the Club will provide appropriate insurance cover, there is no requirement on the Club to meet any costs arising for any player who may be injured while playing or training.

11.3 **Code of Conduct for Parents, Guardians, Spectators**

11.3.1 It is the aim of this Club to promote the highest standards of sportsmanship and fair-play and to ensure the spirit of the game is not abused.

11.3.2 Any adult taking part in any activity organized by the Club, or attending such an activity with the Club as a guest or another, shall conduct himself or herself in an exemplary manner.

11.3.3 Adult behaviour must be of the highest standard to set the correct example to the players.

11.3.4 Players should expect advice, encouragement and support and not be embarrassed or humiliated by the adults watching them.

11.3.5 Adults should not shout, swear, argue, become violent or use sarcasm. Wherever possible players who require help should be assisted and encouraged to overcome any difficulties.

11.3.6 Adults should:

- Always look for aspects to praise rather than rebuke
- Praise good behaviour to show that adults value it
- Praise effort and performance, rather than just achievement, most often in the case of a victory
- Emphasise the importance of involvement first, winning second
- Display patience
- Ensure players have a clear understanding of the standards of behaviour expected
- Help players understand the rules; talk to them, not at them!



Avoid confrontation with Coaches/Players during and after games.

- 11.3.7 Matters of team selection, including the playing of substitutes, remain the sole responsibility of the Team Manager/Coach and his/her decision will remain final. Any parent/ guardian or person associated with a playing member who attempts to unduly influence the Team Manager/Coach with regard to team selection shall be in contravention of rule 11.3.2 above and shall be dealt with in accordance with rule 11.3.9 below.
- 11.3.8 At all times, during the course of the game, the decisions made by the referee, qualified or unqualified, appointed to officiate, will remain final. In many cases newly qualified referees are appointed to youth matches in order to gain experience and these officials, male or female, should be given support and encouragement and support.
- 11.3.9 Any parent/guardian or spectator (associated with a playing member) whose behaviour is considered to fall below the required standard, may result in the membership of that player being suspended or cancelled.
- 11.3.10 Any complaint regarding the opposition, referee, spectators, or any other aspect of the game must be dealt with by the Team Manager. If the matter is considered serious enough, the Club Secretary will inform the appropriate authority. It will not be acceptable for individuals to take the law into their own hands.
- 11.3.11 All parents, guardians and spectators shall abide by the rules of the Football Association of Ireland and its constituent youth and schoolboys leagues.
- 11.3.12 Spectators should:
- Be of your best behaviour and lead by example
Remember that although young people play organised soccer, they are not miniature internationals
 - Applaud good play by the visiting team as well as your own
 - Show respect for your team's opponents. Without them there would not be a match
 - Condemn the use of violence in all forms at every opportunity
 - Verbal abuse of players or referees cannot be accepted in any shape or form. Players and referees are not fair targets for ignorant behaviour
 - Encourage young players to play by the laws of the game.

12.0 Club Rules

- 12.1 The cost of subscriptions, match fees, training fees and any other fees will be decided by the Club Committee.
- 12.2 All members must be registered with the Club and appropriate league before they are allowed to play matches.
- 12.3 Completed membership forms along with appropriate fee to be handed in along with player registration form a week before commencement of respective league.



- 12.4 Coach/Managers are to be appointed each season to run the various teams.
- 12.5 Teams within the Club shall play home games at grounds designated by the Club Committee.
- 12.6 Players must only wear kit provided by the Club or team sponsors at matches and it must not be worn at any other time unless with the permission of the Team Coach/Manager.
- 12.7 Club notepaper and any other paper bearing the Club logo can be used only by the Officers of the Club.
- 12.8 All members of the Club shall operate and behave in accordance with the Club's Code of Practice (See Section 11).
- 12.9 The Club's purchasing policy requires the approval of the Club Secretary and/or Treasurer for any expenditure in excess of €50.00. The collection of training fees and match fees etc. will be returned on standard forms, as drafted by the Club, and expenditure on any one item shall not exceed €50.00 without approval and any such expenditure will be receipted.
- 12.10 A player must give first commitment to his/her own age group (which includes training) but can play for a team in the next upper age group to a max of 1 yr, provided it is by agreement with both managers, on a match by match basis.
- 12.11 ETP Players playing with two age groups can train every second week with the team that has a game
- 12.12 The Club shall not be liable for payment of non sanctioned items of expenditure.
- 12.13 All adults involved directly with children will be aware of the guidelines regarding behaviour towards children. It is the duty of each Coach/Manager to ensure that all children are safe and every effort will be taken to protect them.
- 12.13 Training schedules should be drafted in consultation with the Team Coaches/Managers.
- 13.0 Anti-Discrimination Policy**
- 13.1 Killorglin AFC is committed to setting standards and values to apply throughout the Club. Football belongs to and should be enjoyed by everyone, equally. Our commitment is to confront and eliminate discrimination whether by reason of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability. Equality of opportunity at Killorglin AFC means that in all our activities we will not discriminate or in any way treat anyone less favourably, on grounds of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability.



- 13.2 This includes:
- The selection of candidates for volunteers
 - Courses
 - External coaching and education activities and awards
 - Football development activities
 - Selection for teams
 - Appointments to honorary positions

- 13.3 Killorglin AFC will not tolerate sexual or racially based harassment or other discriminatory behaviour, whether physical or verbal and will work to ensure that such behaviour is met with appropriate action in whatever context it occurs.
Killorglin AFC supports awareness raising events and activities in order to promote the eradication of all forms of discrimination within football.

14.0 Club Disciplinary, Complaints and Appeals Procedure

(Covers all matters other than suspected child abuse which has to be referred to the Statutory Authorities)

- 14.1 While many concerns can be dealt with in an informal manner to the satisfaction of all concerned, it is advisable that detailed records are maintained in respect of all complaints and that all parties are advised of the formal complaints and appeals procedure. All reasonable efforts to resolve matters should be exhausted at local level before accessing the appeals procedure.

14.2 Step One

- 14.2.1 Any person who has a complaint or concern should bring it to the attention of the secretary under the relevant rules of the body concerned.
- 14.2.2 The complaint or concern should be in writing and should outline all relevant details and other parties involved in line with procedure.

14.3 Step Two

- 14.3.1 The complaint or concern should then be brought to the attention of the appropriate person in line with club rules who will convene the disciplinary committee/panel (best practice would advise that this committee/panel would consist of three members) **unless the complaint or concern relates to a child abuse matter or criminal offence that meets criteria for formal reporting to the statutory authorities.**
- 14.3.2 Where there are potential contentious issues, due consideration should be given to ensure the independence of the disciplinary committee/panel and therefore, it is advisable that members of the disciplinary committee/panel should not be Offices/Directors.



(The Chairperson of the Club should not sit on the Disciplinary Committee)

14.4 Step Three

14.4.1 The disciplinary committee/panel should furnish any participant with details of the complaint being made against them and afford them the opportunity of providing a response either verbally or in writing. In the event of a complaint against a child, the parents/guardians should be informed and advised of the process.

14.5 Step Four

14.5.1 The disciplinary committee/panel should then hear the case of all parties involved and decide if a rule or regulation has been infringed.

14.6 Step Five

14.6.1 The disciplinary committee/panel should then inform in writing those involved of their decision and any sanctions if any that are to be imposed. This notification should be in writing, setting out the reasons for the sanction. (Written notification should be forwarded to parents if the proceedings involve a participant under eighteen years of age)

14.6.2 Written confidential records in relation to disciplinary proceedings should be safely and confidentially kept on file (procedures should clearly define the possession of such records in the event of election of new officers)

14.10 Anonymous Complaints

14.10.1 Anonymous complaints can be difficult to deal with, however they cannot be ignored. All complaints relating to inappropriate behaviour/poor practice should be brought to the attention of the Chairperson of the Club. In all cases the safety and welfare of the child/children is paramount.

14.10.2 All complaints should be checked out and handled in a confidential manner. It is important to record all such complaints and actions taken. Specific advice on dealing with anonymous complaints can be got from your local HSE duty social worker or alternatively the Football Association of Ireland National Children's Officer.

14.11 Rumours

14.11.1 Rumours should not be allowed hang in the air. Any rumour/s relating to inappropriate behaviour/s circulating in the club should be brought to the attention to the Chairperson and checked out promptly. All ensuing information should be handled confidentially and with sensitivity.



14.12 Confidentiality

14.12.1 Confidentiality is about managing information in a respectful, professional and purposeful manner. It is important that the rights of both the child and the person about whom the complaint has been made are protected. Therefore, appropriate confidentiality will be maintained in respect of all issues and people involved in concerns about the welfare of a child or bad practice within the club.

14.12.2 The following points will be borne in mind:

- A guarantee of confidentiality or undertakings regarding secrecy cannot be given, as the welfare of the child will supersede all other considerations
- All information should be treated in a careful and sensitive manner and should only be discussed with those who need to know
- Information will be conveyed to the parents/guardians of a child about whom there are concerns in a sensitive way. Giving information to others on a “need to know” basis for the protection of a child is not a breach of confidentiality

15.0 Recruitment Policy

15.1 Killorglin AFC will take all reasonable steps to ensure that coaches, managers and volunteers are suitable to work with children and young people.

15.2 All coaches, managers are to complete Garda Vetting form and complete Child Welfare Course prior to working with children.

15.2 All coaches, managers and volunteers are required to complete an application/self declaration form, giving the names of two referees who will then be contacted. Written references will then be verified and kept on file.

(If you have had a previous involvement in sport, one of these names must be that of an administrator/leader of your last club/place of involvement)

15.3 All appointments are subject to approval and ratification by the committee of Killorglin AFC

15.4 All coaches, managers and volunteers will be subject to a sign up procedure in which they undertake to abide by the Club rules and FAI codes of conduct and good practice.



(Appropriate confidentiality will be maintained in regard to all application and reference forms)

- 15.5 Once recruited, the Club will make all efforts to support and manage coaches, managers and volunteers ensuring that no person is expected to work alone.



Official Use Only

Child Protection Cert? Y / N

Garda Vetted ? Y / N

Yes No

KILLORGLIN AFC

Volunteer Coach Application & Self Declaration Form (Page 1 of 2) (Please use block capitals)

Name: _____ D.O.B _____

Address: _____

Tel. (H) _____ (Mobile) _____

E-Mail. _____

Coaching Qualifications

Sport	Award Held	Date of Award

Previous experience/involvement in sport? Please give details.

Have you ever been asked to leave a sporting organisation in the past?

(If you have answered yes we will contact you in confidence)

Have you ever been convicted of a criminal offence? If so give details

(Having a criminal record does not necessarily preclude anyone from working with children. If you have answered "yes" you will be contacted in confidence)



KILLORGLIN AFC

Volunteer Coach Application & Self Declaration Form (Page 2 of 2) (Please use block capitals)

Referee: Please supply the names, addresses and telephone numbers of two people whom we can contact and who from personal knowledge is willing to support your application.

(If you have had a previous involvement in sport, one of these names should be that of an administrator/leader of your last club/place of involvement)

Name _____ Title _____ Tel. _____

Address _____

Name _____ Title _____ Tel. _____

Address _____

I agree to work within Football Association of Ireland/Killorglin AFC Rules and FAI approved codes of conduct & best practice guidelines. I also agree that I will refrain from getting involved in any behaviour that could bring the name of Killorglin AFC or the sport of soccer into disrepute.

Signed: _____ **Date:** _____



KILLORGLIN AFC

Reference Form

Private and Confidential

Name: _____

Address: _____

The above has applied for a post within the Killorglin AFC and has supplied your name as a referee. As an organisation committed to the safety/protection and happiness of children, we are anxious to know if you are satisfied that this person is suitable to work with children in a sporting capacity.

How long have you known this person? _____

In what capacity? _____

Are you satisfied that the above named person is suitable to work with children in a sporting capacity?

Yes	
No	

(If you have answered no, we will contact you in confidence)

Signed: _____

Date: _____

Rev. Nov 2014



KILLORGLIN AFC MEMBERSHIP FORM

Please Print Clearly. Use Birth Certificate Name Only.

CHILDS NAME 1		
D O B (dd/mm/yyyy)		AGE:
CHILDS NAME 2		
D O B (dd/mm/yyyy)		AGE:
CHILDS NAME 3		
D O B (dd/mm/yyyy)		AGE:
PARENT NAME		
MOBILE NO.		
CONTACT 2 NAME		
MOBILE NO.		
E-MAIL		

Please use Parents Home, Mobile Numbers and e-mail if under 18

MEMBERSHIP 2017

SENIOR PLAYERS	€85
SCHOOL BOYS & U-17s (11yr to 17yr)	€65
ACADEMY MEMBERSHIP (6yr to 9yr)	€45
FAMILY	€105

PARENTAL SUPPORT

We ask active participation of all Parents in our Club.
Please Tick the boxes

COACHING <input type="checkbox"/>	HELP COACH <input type="checkbox"/>
FUNDRAISING <input type="checkbox"/>	ADMIN <input type="checkbox"/>
COMMITTEE MEMBER <input type="checkbox"/>	

Describe any medical information (allergies, asthma, etc.)

Person to Notify in emergency:

Please Tick the boxes ✓

I will abide by the Club Rules as stated in the Clubs Constitution. (www.killorglinafc.ie)

Killorglin AFC request permission to use individual and group photographs and/or to record video footage for training, competition and/or promotional purposes. Participants must also accept that they may also appear in a photograph or video inadvertently.

Signature _____

Date: _____

RECEIVED BY: _____ DATE _____

RECEIPT NO. _____

PLAYER FEE € _____

- DISC (OTHER SIBLINGS ETC) -€ _____

TOTAL PAID = € _____

Official Use Only



Appendix

A two-thirds majority of those present at a Committee Meeting shall be sufficient to alter, delete or add to any appendices of the Club.

- 1.0 A Squad of 18 players per 2 coaches for all School Boys and Youths teams. The Manager of each age group will determine the 18.
- 2.0 All coaches and officers children will automatically be selected into the 18 man squad in their age group up to and including youth level.
- 3.0 Parents of U-6 & U-8`s to remain at soccer training until it begins in case it has to be cancelled due to weather or shortage of coaches.
- 4.0 All Academy children will be encouraged to wear mouth guards,